**Finance and Asset Management Committee**

**Tuesday 21 June 2022**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To note apologies**
2. **To declare interests re: items on the agenda**
3. **To allow dispensations requests**
4. **To approve the minutes of 17 May 22**
5. **To raise matters arising from the Minutes of 17 May 22**
6. **To take comments from the Public Forum**
7. **To consider any relevant Staffing Matters, and to make any recommendations, as necessary (In Committee) including:**
   1. **Update re: Staff Training**
   2. **Update on Staff leave/absence Trackers**
   3. **Update re: Cleaner roles and Hours**
8. **To review the Committee Tracker**
9. **To have an update from Standing Orders / Risk management (including wider compliance) Working Group**
10. **To set the ‘in-House’ Audit Check Schedule, and identify Training Needs**
11. **To receive an update re: KGV works (water and roof)**
12. **To make recommendations re: Parish Inspections**
13. **To consider, and review Insurance Cover re: Renewal Schedule Proposal, and to make recommendations, as necessary.**
14. **To receive update re: Contract Management issues, including spending, and to make recommendations, as necessary**
15. **To make recommendation(s) re: Bus Shelter Art, and design**
16. **To consider response, re: CCTV coverage, and to make recommendations re: CCTV**
17. **To consider ‘hot-desking’ Space request from local Company, and to make recommendations, as necessary**
18. **To receive an update and make recommendations, as necessary, re: Banking issues**
19. **To consider and make recommendations, if necessary, re: Signage across the Parish, inc. No Ball Sports signs at Foxglove Way, and Angel Vale**
20. **To consider and make recommendations if necessary, re: Cemetery Management**

**All Council Meetings are Open to the Public**

**If you wish to take part in this meeting please contact via email:** [**ctcoffice@colefordtowncouncil.gov.uk**](mailto:ctcoffice@colefordtowncouncil.gov.uk) **or tel. 01594 832103**

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